

**Burscough Town Council Meeting**  
**To be held on Wednesday 18<sup>th</sup> September 2024 at The Interchange Building, Station Approach, Burscough starting at 7pm**

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

**Agenda**

*You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 18<sup>th</sup> September 2024*

1. Welcome.  
(Inform attendees of the fire evacuation procedure)
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - members *are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda or brought up at any point in this meeting.*
4. *Consider the Co-option of David Fairclough.* (this is a confidential matter, all public and Borough and County Councillors will be exempt)
5. To receive any issues by members of the public present.  
*Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)*
6. To receive comments from County and Borough Councillors. *(Max 5 mins per Councillor)*
7. To receive any updates from the Police.
  - Note crime statistics for Burscough.
8. To approve the minutes of the previous Town Council meeting and the Confidential Town Council meeting of the 21<sup>st</sup> August 2024.
9. Finance
  - a) To note the breakdown of the multipay card used instead of petty cash
  - b) To approve the schedule of payments at the Town Council meeting of the 18<sup>th</sup> September 2024 and agree authorisers.

Folio Ref	Inv Date	Payee	Reference	Description	Online/SO/DD	Amount
92	15/08/2024	Waste Managed	WM-0001246574	Fortnightly general waste collection August 2024	DD PD 28/8/24	50.40

93	06/09/2024	Npower Business Solutions	IN11486180	Electricity costs re August 2024	On Line	123.52
94	06/09/2024	Yates Playgrounds	INV-2312	Playground Inspections September 2024	On Line	30.00
95	06/09/2024	Yates Playgrounds	INV-2311	Playground equipment repairs	On Line	432.00
96	10/09/2024	LALC	INV BT2309/0212	On-line training re Cllr Williams	On Line	40.00
97	07/09/2024	LALC	BTC-Conf 7/9/24	LALC Conference re 3x Cllr's	On Line	105.00
98	01/09/2024	HMRC	428PH00126651	Tax & Ni period ending 05/09/2024	On Line	869.47
99	01/09/2024	Employee 8	Salary re August 2024	Salary re August 2024 paid 01/09/2024	SO Pd 01/9/24	904.36
100	01/09/2024	Employee 7	Salary re August 2024	Salary re August 2024 paid 01/09/2024	SO Pd 01/9/24	2076.15
101	01/09/2024	People's Pension	01-Sep-24	Pension re August salaries 2024	DD Pd 30/8/24	687.81
102	02/09/2024	Thomas Fattorini Ltd	I290467	Change the mayor's chains from Chairman to Mayor & postage	On Line	1,129.97
103	28/08/2024	Sounds Good Ltd	INV000708	PA System for Armistice day & Remembrance Sunday	On Line	250.00
104	23/08/2024	Leaflet Delivery UK	INV - LD1036	Delivery 4,000 BTC Newsletter magazines	On Line	240.00
105	23/08/2024	Earth Anchors Ltd	EA40084	Tree seat with engraving & hive planter	On Line	1,892.88
106	29/08/2024	Employee 7	Expenses claim	Zoom Fees September 2024	On Line	14.40
107	11/09/2024	Caretaker - T Hyett	Mileage Claim	Caretaker mileage claim	On Line	15.59
108	09/09/2024	Cllr B Bailey	Expenses claim	Travel to LALC Conf & 50% Braodband & mobile charges (6Mths)	On Line	114.06
109	11/09/2024	Unity Multipay card	Unity/Multipay Sept	Usage of multipay card Aug/Sept 2024	DD	190.89
		<b>Total for month</b>				<b>£9,166.50</b>

10 Street Scene Working Group

- a) To note the minutes of the Street Scene Working group dated 16<sup>th</sup> July 2024 and 27<sup>th</sup> August 2024.
- b) Resolve to agree the quotation to prune the Hornbeam trees in Burscough village.
- c) Resolve to agree the quotation to repaint the bench on Higgins Lane.
- d) Resolve to accept the quotation to purchase 3 x 'Burscough Town Council' signs for the bus shelters on A59 – Abbey Lane, A50 opposite the care home and A59 by Platts Lane.
- e) Note response from LCC regarding the proposals for a bus shelter on Pippin Street Burscough, resolve to accept the quotation to provide a bus shelter in this location.

11 Newsletter and Publicity Working Group

- a) To note the minutes of the Newsletter and Publicity Working Group dated 22<sup>nd</sup> July 2024.

12 Civic Events Working Group

- a) To note the minutes of the Civic Events working group dated 16<sup>th</sup> July 2024 and 27<sup>th</sup> August 2024.
- b) Resolve to agree to incorporate Burscough and Lathom crests into the British Legion Logo.

13 Climate Change Working Group

- a) To note the minutes of the Climate Change working group dated 30<sup>th</sup> July 2024.
- b) To note the remit of the aims of the climate change working group and offer any suggestions for existing groups/projects within the local community where the Climate group may get involved or assist with.

14 Traffic Issues Working Group.

- a) To note the minutes of the Traffic Issues working group dated 3<sup>rd</sup> September 2024.
- b) Resolve to agree that the Cricket club car park should belong to the Capital Projects group and reviewed for a possible grant application from CiL funds
- c) To note the success in getting agreement from LCC to put yellow box markings on the junction outside the Ambulance station

15 Resolve to agree quotation for 2 x media screens to use in rooms 1-3 at the Interchange building.

16 To note the responses from WLBC regarding the WELL proposals at the Sports Centre.

17 To note the responses from CRT regarding starts works on the Canal Tow Path.

18 To consider the proposal from City Building Engineering Services to make changes to the solar installation as per correspondence dated 10<sup>th</sup> September 2024

Date of next Town Council Meeting will be on Wednesday 16<sup>th</sup> October 2024 starting at 7pm at the Interchange Building.

Jackie Maguire  
Clerk to Burscough Town Council  
12<sup>th</sup> September 2024