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**Burscough Town Council Meeting**  
**held on Wednesday 21<sup>st</sup> August 2024 at Burscough Town Council Office,**  
**Interchange Building, Station Approach, Burscough starting at 7pm**

Present

Cllr B Kennedy Mayor  
Cllr D Moss Deputy Mayor  
Cllr B Bailey  
Cllr J Crawford  
Cllr C Dereli  
Cllr J Horsley  
Cllr N Pollington  
Cllr M Price  
Cllr S Purple  
Cllr V Sheedy  
Cllr J Williams  
Jackie Maguire Clerk  
Sheila Gill Deputy Clerk

**MINUTES**

48.	<u>Welcome</u> The Mayor opened the August meeting with a warm welcome, he noted that we don't usually have a meeting in August, but decided to have this meeting as there were urgent items for discussion. All attendees were informed of the fire evacuation procedure.
49.	<u>Apologies</u> Cllr's Bradley and Ouko were accepted.
50.	<u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u> Cllr Bailey item 8 folio reference 87.
51.	<u>To receive any issues raised by members of the public.</u> None.
52.	<u>To receive comments from County and Borough Councillors</u> Cllr Hesketh made the following comments: - <ul style="list-style-type: none"><li>• In 2023 WLBC approved 1.3 million for CIL Projects, these included rejuvenating of children's playgrounds and GP Surgeries to give a few examples. <b>Action: - Clerk to follow up on other projects WLBC are working on.</b></li><li>• Planning – Tesco application to add parking signage to the car park</li></ul>

area, Cllr Hesketh had spoken to the Manager at Tesco – Horizon will be managing the car park, with a maximum stay of 3 hours no return within 1 hour £70 penalty fine. It was noted that Condition 16 was still in place and is set to go to the WLBC planning meeting on 4<sup>th</sup> September 2024.

- 2024/0593/FUL Erection of a pergola had been called in, Cllr Gordon noted had a letter of objection from ABL Planning and would forward to the Clerk. Enforcement have been notified and the pergola is already in situ. **Action: - further discussion at the Planning and Footpaths Committee meeting on 4<sup>th</sup> September 2024.**
- Cllr Polington asked for if the Borough or County Councillors in attendance had any further information regarding the Linear Park **Action: - Clerk to provide the latest email to Cllr Pope.** Cllr Hesketh noted that there had been a planning application from Sycamore farm which has land at the bottom of the Abbey Lane development.
- Cllr Pollington reported that the speed camera was not working on Square Lane, the Borough Councillors informed the Police were deciding its location.

53. Police Report

The crime statistics were noted.

54. Previous Minutes of the Full Town Council meeting held on 17<sup>th</sup> July 2024

Cllrs received a copy of the minutes prior to the meeting. **It was resolved that the minutes of the full Town Council meeting dated 17<sup>th</sup> July 2024, were approved.** These were proposed by Cllr Price and seconded Cllr Sheedy with a unanimous vote to be duly signed by the Mayor.

55. Capital Works Project

- a) The minutes of the Capital Works Project meeting dated 14<sup>th</sup> August 2024 were noted.
- b) **It was resolved to sign the HM Land Registry transfer of part of registered titles for gifted land on Moss Lane, proposed by Cllr Bailey and seconded by Cllr Dereli with a unanimous vote. The document was duly signed by the Mayor and Vice Mayor in the presence of the Town Clerk.**
- c) The responses from WLBC regarding further information requests and details regarding the refurbishment of the Community Space within the re development of Burscough Sports Centre.
- d) **It was resolved that without plans for disabled access the Town Council cannot fully consider funding these plans as the community room is not accessible for all local community groups and residents of Burscough. Proposed by Cllr Pollington and seconded by Cllr Moss with a unanimous vote.**

## Finance

- a) It was resolved to accept the amendments to the Financial Regulations in line with the previous acceptance resolution for the multi pay card. Proposed by Cllr Kennedy and seconded by Cllr Horsley with a unanimous vote.
- b) It was resolved to approve the schedule of payments at the Town Council meeting of the 21<sup>st</sup> August 2024 proposed by Cllr Pollington and seconded by Cllr Williams, with a unanimous vote. The authorisers were agreed as Cllr's Moss and Kennedy.

Month 5 - Approved August 2024						
Folio Ref	Inv Date	Payee	Reference	Description	Online/SO/DD	Amount
71	15/07/2024	Waste Managed	WM-0001198086	Fortnightly general waste collection July 2024	DD-Pd 29/07/24	50.40
72	07/08/2024	Npower Business Solutions	IN011272617	Electricity costs re July 2024	On Line	112.44
73	13/08/2024	Northern Solar	NS6248	Check system & give advice re solar panels	On Line	276.00
74	01/08/2024	People's Pension	01-Aug-24	Pension re July salaries 2024	DD-Pd 30/07/24	687.81
75	01/08/2024	Employee 7	Salary re July 2024	Salary re July 2024 paid 01/08/2024	SO-Pd 01/08/24	2,076.15
76	01/08/2024	Employee 8	Salary re July 2024	Salary re July 2024 paid 01/08/2024	SO-Pd 01/08/24	904.36
77	01/08/2024	HMRC	428PH00126651	Tax & NI period ending 05/08/2024	On Line	869.47
78	13/08/2024	Employee 8	Expenses Claim	coffee cups & padded envelope for chains postage	On Line	28.50
79	14/08/2024	Employee 7	Expenses Claim	Zoom Fees August 2024	On Line	15.59
80	30/08/2024	Alpha Business Products	INV 80299	Scan contract 28/06/24 - 27/07/24	On Line	12.00
81	31/07/2024	Alpha Business Products	INV 80793	Scan contract 28/07/24 - 27/08/24	On Line	12.00
82	30/06/2024	Alpha Business Products	INV 80584	Photocopier usage 31/05/2024 - 30/06/2024	On Line	68.77
83	31/07/2024	Alpha Business Products	INV 81067	Photocopier usage 30/08/2024 - 31/07/2024	On Line	48.73
84	29/07/2024	Yates Playgrounds	INV-2296	SPIDS relocation & removal 6wk intervals & battery replacement 3wldy	On Line	810.00
85	28/08/2024	Yates Playgrounds	INV-2279	Install 2 x noticeboards/re-fix bench interchange & repair bench Mere Av Park	On Line	720.00
86	20/07/2024	Wave	Inv 13829021	Annual Water Bill	On Line	171.49
87	12/08/2024	Cllr B Bailey	Expenses Claim	Mileage, compost & plants	On Line	33.70
88	03/08/2024	Flourish	INV-010109	Summer planters & hanging baskets in village	On Line	7,356.00
89	07/08/2024	127 Media	INV 100672	Image manipulation mock up for new flagpole at Ringtail memorial	On Line	35.00
90	12/08/2024	Waringcollins	INV-0814	Producing artwork & printing of BTC newsletter	On Line	997.00
91	14/08/2024	Petty Cash (Close down)	Petty Cash	£77.69 Prev yr reimbursement/£7.54 Petty cash expenditure/£14.77 donate to food bank = £100 petty cash closedown	Pd prev yr & donated	100.00
<b>Total for month</b>						<b>£15,385.41</b>

## Meeting closed at 8:26pm

The next Town Council meeting will be held on Wednesday 18<sup>th</sup> September 2024 starting at 7pm at Burscough Town Council Offices, Interchange Building, Station Approach, Burscough L40 0RZ.


