

**Burscough Town Council Meeting**  
**To be held on Wednesday 19<sup>th</sup> March 2025 at The Interchange**  
**Building, Station Approach, Burscough starting at 7pm**

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR  
ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

**Agenda**

*You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 19<sup>th</sup> March 2025*

1. Welcome.  
(Inform attendees of the fire evacuation procedure)
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - members are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda or brought up at any point in this meeting.
4. To receive any issues by members of the public present.  
*Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)*
5. To receive comments from County and Borough Councillors. *(Max 5 mins per Councillor)*
6. To receive any updates from the Police.
  - a) To note reported crimes stats for 12 months ending September 2024.
  - b) To note dates of Police Surgeries to be held at The Interchange Building.
7. To approve the minutes of the previous Town Council meeting of the 19<sup>th</sup> February 2025.
8. Finance
  - a) To note the minutes of the Finance Working Group dated 6<sup>th</sup> March 2025.
  - b) Resolve to accept the quote from Sefton CVS for the internal audit
  - c) Resolve to award The Stanley Club a grant of £10,000 subject to the proviso of them raising the £909 to complete the roof repairs
  - d) To approve the schedule of payments at the Town Council meeting of the 19<sup>th</sup> March 2025 and agree authorisers.
  - e) To note expenditure on Multipay card

Folio Ref	Inv Date	Payee	Reference	Description	Online/ SO/DD	Amount
238	07/03/25	N Power		Electricity costs re February 2025	On Line	314.09
239	07/03/25	N Power Mr R Davies	IN1271 3623 Refund	Refund to customer re overpayment of room hire	On Line	20.00
240	10/03/25	Park Grove Care Home	Mayors Allowance	Donation to Park Grove Care Home from the Mayor	On Line	250.00
241	20/02/25	iData Destruction Ltd	INV 68406	Collection & shredding of confidential papers	On Line	66.00
242	17/02/25	North West Linux	INV 14091	One Drive & Phone issues resolved	On Line	210.00
243	27/02/25	North West Linux	INV 14047	Share point & one drive issues resolved	On Line	126.00
244	12/03/25	Wellers Law Group	Inv 832826	Solicitor fees re gifted land	On Line	690.00
245	05/03/25	Cllr B Bailey	Expenses	Expenses claim re mobile & Broadband (50%)	On Line	86.82
246	05/03/25	Yates Playgrounds	INV-2349	Playground repairs to damaged apparatus	On Line	2,832.00
247	27/01/25	North West Flags	39976/ 270125 /80	VE Day 80yrs Bunting & Flags	On Line	529.81
248	01/03/25	Employee 7	Salary re February 2025	Salary re February 2025 paid 03/03/2025	SO Pd 3/3/25	2,129.74
249	01/03/25	Employee 8	Salary re February 2025	Salary re February 2025 paid 03/03/2025	SO Pd 3/3/25	933.55
250	01/03/25	Employee 9	Salary re February 2025	Salary re February 2025 paid 03/03/2025	SO Pd 3/3/25	278.41
251	01/03/25	Employee 10	Salary re February 2025	Salary re February 2025 paid 03/03/2025	SO Pd 3/3/25	1,043.07
252	01/03/25	HMRC	428PH 001266 51	Tax & NI period ending 05/03/2025	On Line	973.85
253	28/02/25	Alpha Business Products	INV 85116	Scan contract 28/02/25 - 27/03/25	On Line	12.00

254	28/02/25	Alpha Business Products	INV 85322	Photocopier usage 31/01/2025 - 28/02/2025	On Line	53.41
255	01/03/25	People's Pension	1-Feb-25	Pension re February salaries 2025	DD Pd 11/03/25	913.98
256	25/02/25	Employee 9	Mileage Claim	Mileage claimn re Jan & Feb 2025	On Line	16.65
257	28/02/25	Unity Bank	Service Charge	Monthly Service Charge Jan'25	DD Pd 28/02/25	10.05
258	31/03/2025	Unity Bank	Service Charge	Monthly Service Charge Feb'25	DD Pd 31/03/25	9.15
259	10/03/25	Wave(Anglian Water)	Water charge	Monthly DD payment re water bill	DD Pd 10/03/25	46.80
260	15/02/25	Waste Managed	WM-0001537191	Fortnightly general waste collection 25/02/25-24/03/25	DD Pd 27/01/25	50.40
261	24/02/25	Unity Multipay card	Unity/Multipay Jan/Feb	balance re Usage of multipay card Jan/Feb 2025	DD Pd 24/02/25	171.47
262	13/03/25	WaringColli ns	INV-0948	Producing artwork & Printing Newsletter 57	On Line	1,042.00
<b>Total for month</b>						<b>£12,809.25</b>

e) To note expenditure on Multipay card

#### MULTIPAY CARD USAGE

DATE	DESCRIPTION OF EXPENDITURE	EXPENDITURE AMOUNT	AMOUNT REPAID ON CARD	AMOUNT AVAILABLE ON CARD	PERSON WHO USED CARD
04/02/2025	Union Jack Flag	29.99		£470.01	Derick Moss
04/02/2025	Vital Skills training Fire warden course Sara Circo	18.00		£452.01	SJ Maguire
24/01/2025	1st Class Stamp	1.65		£450.36	Tony Hyett
28/01/2025	Spare set office keys	36.00		£414.36	Tony Hyett
31/01/2025	Zoom Mthly Fee	15.59		£398.77	DD Unity Bank

06/02/2025	Cleaning Materials	13.74		£385.03	Tony Hyett
08/02/2025	Tools for gutter & plant beds	53.50		£331.53	Tony Hyett
10/02/2025	Lloyds Monthly fee	3.00		£328.53	DD Unity Bank
24/02/2025	Repaid to Lloyds		171.47	£500.00	DD Unity Bank

9. Capital Works Project Meeting

- a) Further to previous discussions with CART on improvement works to the canal towpath adjacent to the Wharf and associated works, note the latest correspondence with CART and request for funding to complete the work already undertaken.
- b) Resolve to agree amount of donation to be made to CART.

10. Street Scene Working Group

- a) To note the minutes of the Street Scene Working Group meeting dated 25<sup>th</sup> February 2025.
- b) Resolve to agree the quotation from Flourish for the floral displays in Burscough Village area.
- c) Resolve to agree the quotation from Michael Moore to repaint four benches within the memorial gardens.

11. Civic Events Working Group

- a) Cllr Bailey to update regarding VE Day 80years celebrations

12. Traffic Issues Working Group

- a) To note the minutes of the Traffic Issues Working Group dated on 3<sup>rd</sup> March 2025.

13. Climate Change Working Group

- a) To note the minutes of the Climate Action Working Group meeting of 4<sup>th</sup> March 2025.

14. Miscellaneous Items

- a) To note responses from Paul Charlson (WLBC) and Rachel Crompton (LCC) regarding the issues raised by residents living on Liverpool Road South.
- b) To note the impact of the well-being grant awarded to Burscough Village Primary School.
- c) To note letter received from Cllr Gareth Dowling regarding Bobby Langton Way
- d) To note letter from Mr Crompton regarding the new benches for Chancel Way.

e) To note the minutes of a staff meeting on the 4<sup>th</sup> March 2025.

Date of next Town Council Meeting will be held on Wednesday 16<sup>th</sup> April 2025 starting at 7pm at the Interchange Building.

Jackie Maguire  
Clerk to Burscough Town Council  
13<sup>th</sup> March 2025