

Burscough Town Council Meeting

To be held on Wednesday 16th April 2025 at The Interchange Building, Station Approach, Burscough starting at 7pm

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 16th April 2025

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1. Welcome.
(Inform attendees of the fire evacuation procedure)
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - members *are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda or brought up at any point in this meeting.*
4. To receive any issues by members of the public present.
Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)
5. To receive comments from County and Borough Councillors. *(Max 5 mins per Councillor)*
6. To receive any updates from the Police.
a) To note both PCSO Surgeries held at the Interchange Building on Monday 31st March 2025 and Friday 11th April 2025, were well attended.
7. To approve the minutes of the previous Town Council meeting of the 19th March 2025.
8. Finance
a) To resolve and agree payments were made to Stanley Club of £10,000 and Peoples Pensions of £875 paid by direct debit out of the financial year 2024/2025, these have been added to the payments list since the 16th March 2025 Town Council meeting.
b) To discuss and agree on Councillors and residents to make up a panel to judge the applications for the CIL grant award scheme.
c) To approve the schedule of payments at the Town Council meeting of the 16th April 2025 and agree authorisers.

Folio Ref	Inv Date	Payee	Reference	Description	Online/SO/DD	Amount
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01	08/05/2025	Fantastic Fireworks	179396	Burscough Cricket VE Day Display	Online Pd 1/4/25	£4,200.00		
02	31/03/2025	Burscough Cricket Club	Venue Hire	Venue Hire for VE Day Celebrations	Online Pd 1/4/25	£150.00		
03	26/02/2025	SLCC	MEM253-166-1	Membership Fee	Online	£360.00		
04	31/03/2025	Alpha Business Products	85802	Photocopier usage 28/02/2025-31/03/2025	Online	£63.03		
05	31/03/2025	Alpha Business Products	85735	Scan Contract 28/03/2025-27/04/2025	Online	£12.00		
06	25/03/2025	Mwinnard Landscapes	219	Shelter cleanings Dec-March	Online	£1,685.00		
07	25/03/2025	Mwinnard Landscapes	218	Shelter cleanings Aug-Nov	Online	£1,685.00		
08	25/03/2025	Mwinnard Landscapes	202	Bench clean, Hedge cut, signs removed, rocksalt	Online	£789.85		
09	04/04/2025	Yates Playgrounds	INV-2357	Playground Inspection Mere Ave March 2025	Online	£30.00		
10	24/03/2025	Sefton CVS	10096	Internal Audit 2024/25	Online	£93.75		
11	05/04/2025	Npower Business Solutions	IN129276 77	Electricity charges March 2025	Online	£185.66		
12	01/04/2025	Grenke	0000188 082/2025	Quarterly fee lease of printer 01/04/25-30/06/25	Online	£159.84		
13	26/03/2025	Leaflet Delivery UK	LD1114	Delivery of BTC Newsletter April 2025	Online	£240.00		
14	01/04/2025	Scribe	INV-9226	Scribe accounts system Set up & subscription	Online	£1,446.00		
15	22/02/2025	Scribe	INV-9087	Scribe Bookings system annual renewal (2025)	Online	£345.60		
16	30/03/2025	Michael Moore	Inv 4312	Redecorating of benches in Memorial Garden	Online	£1,125.00		
17	10/04/2025	Wave (Anglian Water)	Monthly DD	Monthly payment of water bill (April)	DD Pd 10/4/25	£46.80		
18	15/03/2025	Waste Managed	WM-0001589 276	Refuse fortnightly collection re April	DD Pd 28/4/25	50.40		
19	01/04/2025	HMRC	428PH001 26651	Tax & NI period ending 31/03/2025	Online	£939.88		
20	24/03/2025	Unity Multipay Card	Multipay card Feb/Mar	Balance of multipay card Feb/Mar 2025	DD Pd 24/03/2025	£49.85		
21	31/03/2025	Unity Bank	Service Charge	Monthly Service charge March 2025	DD Pd 30/04/25	£11.25		
22	01/04/2025	Employee 10	Salary re March 2025	Salary re March Paid 01/04/2025	SO Pd 01/04/25	£851.70		
23	01/04/2025	Employee 9	Salary re March 2025	Salary re March Paid 01/04/2025	SO Pd 01/04/25	£278.41		
24	01/04/2025	Employee 8	Salary re March	Salary re March Paid 01/04/2025	SO Pd 01/04/25	£933.55		

			2025				
25	01/04/2025	Employee 7	Salary re March 2025	Salary re March Paid 01/04/2025	SO Pd 01/04/25	£2,129.41	
				TOTAL		£17,862.31	
e) To note expenditure on Multipay card							
Date	Description of Expenditure	Expenditure Amount	Amount Repaid to Card	Amount available on Card	Person who used Card		
17/02/25	Postage of Gifted Land Docs	£8.35		£491.65	Sara Circo		
19/02/25	Purchase Carry Case	£22.91		£468.65	SJ Maguire		
28/02/25	Zoom Mthly Fee	£15.59		£453.15	DD Unity Bank		
10/03/25	Lloyds Mthly Fee	£ 3.00		£450.15	DD Unity Bank		
24/03/25	Repaid to Lloyds		£49.85	£500.00	DD Unity Bank		
9.	<u>Street Scene Working Group</u> <ul style="list-style-type: none">a) To note the minutes of the Street Scene Working Group meeting dated 18th March 2025 and 8th April 2025.b) Resolve to agree the quotation from Illumidex to renew the Christmas lighting contract.c) Resolve to agree the quotation / additional work matrix from Michael Winnard and add to Grounds maintenance, planter maintenance, watering and installation.d) Resolve to agree the quotation from Michael Winnard to instal the bunting and roundel's around the village as specified to commemorate VE Day.e) Resolve to accept either quote for fencing on Moss Land (gifted Land) form either Thistlewaite Fencing Contractors or Abram Fencing.f) To note correspondence from WLBC regarding devolved litter bin ownership to the Town Council and feedback from LALC area committee discussions.						
10	<u>Climate Change Working Group</u> <ul style="list-style-type: none">a) To note the minutes of the Climate Action Working Group meeting of 1st April 2025.b) Resolve to provide a donation to Lancashire Wildlife trust on behalf of Dr John Watt for his kind act surveying land on Moss Lane, with a view to report on the condition of the soil and provide species of plant / trees most suitable for the conditions.						
11	<u>Miscellaneous Items</u> <ul style="list-style-type: none">a) Note the responses from Department for Environment, food and Rural						

Affairs regarding the Alt – Crossen’s pumping stations.

- b) To consider and resolve Cllr Purple as an additional key holder for the Interchange Building.
- c) To note the Royal British Legion Lathom and Burscough Newsletter – March 2025, with further dates for the diary.
- d) Note the minutes of the Staff meeting dated 8th April 2025.

All Councillors are encouraged to attend the forthcoming events commemorating VE Day. Thursday 8th May at the Cenotaph 8:45am raising of the flag and Firework Display at the Cricket Club from 7:30, fireworks at 9:30/9:45pm.

Date of next Town Council Meeting will be held on Wednesday 21st May 2025 starting at 7pm at the Interchange Building, which will include the Annual Town Council meeting.

Jackie Maguire
Clerk to Burscough Town Council
10th April 2025

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