

Burscough Town Council Meeting
held on Wednesday 19th March 2025 at Burscough Town Council
Office, Interchange Building, Station Approach, Burscough starting
at 7pm

Present

Cllr B Kennedy Mayor
 Cllr D Moss Deputy Mayor
 Cllr S Bradley
 Cllr J Crawford
 Cllr C Dereli
 Cllr J Horsley
 Cllr M Price
 Cllr S Purple
 Jackie Maguire Clerk
 Sheila Gill Deputy Clerk

Minutes

146	<p><u>Welcome</u></p> <p>The Mayor opened the March meeting with a warm welcome. All attendees were informed of the fire evacuation procedure.</p>
147	<p><u>Apologies</u></p> <p>Cllr's Bailey, Pollington – were accepted.</p> <p>It was resolved to allow Cllr Bailey a dispensation until he recovers and feels able to rejoin the Town Council business following a personal health issue, proposed by Cllr Kennedy and seconded by Cllr Horsley with a unanimous vote. Action: - Clerk to send the best wishes of the Town Council for a speedy recovery.</p>
148	<p><u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u></p> <p>Cllr Moss – non-pecuniary item 8C on the agenda – Stanley Club grant application.</p> <p>Cllr Crawford – non- pecuniary item 14A – residents points flooding issues Liverpool Road South.</p>
149	<p><u>To receive any issues raised by members of the public.</u></p> <p>None were present. Cllr Price reported that he had discussed with a resident on New Lane Planning application 2025/0201/PIP and requested this application to be discussed in full at the next Planning and Footpaths Committee. This was agreed it was noted that the Clerk had requested an extension to the comments until 2nd April 2025.</p>
150	<p><u>To receive comments from County and Borough Councillors</u></p>

	<p>Cllr Pope raised the following points: -</p> <p>He confirmed that he had met with the Director of Highways at Lancashire County Council who had confirmed a budget of 347K to resurface roads on Square Lane and Delf Lane area, with a significant budget to renew road surfaces in the area. They had discussed Runnell Brow Bridge, the Director of Highways confirmed he could see the dangers at this bridge. Cllr Crawford requested information regarding a bypass, Cllr Pope confirmed that this had not been discussed at this meeting, but details of such a new road would have to be detailed in the new Local Plan. Cllr Moss requested information regarding flooding issues on the pavement by the planter, Cllr Pope confirmed that this had been discussed.</p> <p>Cllr Hesketh raised the following points: -</p> <p>The Borough Council have now set the budget, with reports that the swimming pools will remain open, there will be reductions of up to 50% of waste bins being removed, there are currently 800 and this will be reduced to 500 and will be collected every second week, road sweeping will be reduced by 50% from 2026 and the grey bin household collections will be reduced to a three week rota. There will also be a reduction of CCTV cameras around the area, Cllr Kennedy remarked that this was very disappointing after there had been a recent grant provided to upgrade these systems.</p>	
152	<p><u>Police Report</u></p> <p>a) The crime stats for Burscough were noted.</p> <p>b) Town Councillors in attendance noted the Police Surgeries organised at the Interchange Building were scheduled for Monday 31st March 2025 7pm until 8:30pm and Friday 11th April 2025 10:30am until 12pm. All members of the public can drop in to discuss any police matters.</p>	
153	<p><u>Previous Minutes of the Full Town Council meeting held on 19th February 2025</u></p> <p>Cllrs received a copy of the minutes prior to the meeting. It was resolved that the minutes of the full Town Council meeting dated 19th February 2025 were approved. These were proposed by Cllr Horsley and seconded by Cllr Bradley with a unanimous vote duly signed by the Mayor at the meeting.</p>	
154	<p><u>Finance</u></p> <p>a) The minutes of the Finance Working Group dated 6th March 2025 were noted.</p> <p>b) It was resolved to accept the quotation from CVS to conduct the Internal Audit, proposed by Cllr Horsley and seconded by Cllr Price with a unanimous vote.</p> <p>c) It was resolved to award The Stanley Club £10,000 for roof repairs following their grant application subject to their</p>	

agreement to raise the outstanding amount of £909, this would include vireing £5,000 from reserves to fund the grant application proposed by Cllr Horsley and seconded by Cllr Bradley with a unanimous vote.

- d) It was resolved to approve the schedule of payments at the Town Council meeting of the 19th March 2025 proposed by Cllr Moss and seconded by Cllr Kennedy with a unanimous vote. The authorisers were agreed as Cllr's Crawford and Moss.**

Folio Ref	Inv Date	Payee	Reference	Description	Online/ SO/DD	Amount
238	07/03/25	N Power		Electricity costs re February 2025	On Line	314.09
239	07/03/25	N Power Mr R Davies	IN1271 3623 Refund	Refund to customer re overpayment of room hire	On Line	20.00
240	10/03/25	Park Grove Care Home	Mayors Allowance	Donation to Park Grove Care Home from the Mayor	On Line	250.00
241	20/02/25	iData Destruction Ltd	INV 68406	Collection & shredding of confidential papers	On Line	66.00
242	17/02/25	North West Linux	INV 14091	One Drive & Phone issues resolved	On Line	210.00
243	27/02/25	North West Linux	INV 14047	Share point & one drive issues resolved	On Line	126.00
244	12/03/25	Wellers Law Group	Inv 832826	Solicitor fees re gifted land	On Line	690.00
245	05/03/25	Cllr B Bailey	Expenses	Expenses claim re mobile & Broadband (50%)	On Line	86.82
246	05/03/25	Yates Playgrounds	INV- 2349	Playground repairs to damaged apparatus	On Line	2,832.00
247	27/01/25	North West Flags	39976/ 270125 /80	VE Day 80yrs Bunting & Flags	On Line	529.81
248	01/03/25	Employee 7	Salary re February 2025	Salary re February 2025 paid 03/03/2025	SO Pd 3/3/25	2,129.74
249	01/03/25	Employee 8	Salary re February 2025	Salary re February 2025 paid 03/03/2025	SO Pd 3/3/25	933.55
250	01/03/25	Employee 9	Salary re February 2025	Salary re February 2025 paid 03/03/2025	SO Pd 3/3/25	278.41
251	01/03/25	Employee 10	Salary re	Salary re February 2025 paid	SO Pd 3/3/25	1,043.07

			Februa ry 2025	03/03/2025			
252	01/03/25	HMRC	428PH 001266 51	Tax & NI period ending 05/03/2025	On Line	973.85	
253	28/02/25	Alpha Business Products	INV 85116	Scan contract 28/02/25 - 27/03/25	On Line	12.00	
254	28/02/25	Alpha Business Products	INV 85322	Photocopier usage 31/01/2025 - 28/02/2025	On Line	53.41	
255	01/03/25	People's Pension	1-Feb- 25	Pension re February salaries 2025	DD Pd 11/03/ 25	913.98	
256	25/02/25	Employee 9	Mileag e Claim	Mileage claimn re Jan & Feb 2025	On Line	16.65	
257	28/02/25	Unity Bank	Service Charge	Monthly Service Charge Jan'25	DD Pd 28/02/ 25	10.05	
258	31/03/202 5	Unity Bank	Service Charge	Monthly Service Charge Feb'25	DD Pd 31/03/ 25	9.15	
259	10/03/25	Wave(Angli an Water)	Water charge	Monthly DD payment re water bill	DD Pd 10/03/ 25	46.80	
260	15/02/25	Waste Managed	WM- 000153 7191	Fortnightly general waste collection 25/02/25-24/03/25	DD Pd 27/01/ 25	50.40	
261	24/02/25	Unity Multipay card	Unity/ Multip ay Jan/Fe b	balance re Usage of multipay card Jan/Feb 2025	DD Pd 24/02/ 25	171.47	
262	13/03/25	WaringColli ns	INV- 0948	Producing artwork & Printing Newsletter 57	On Line	1,042.00	
				Total for month		£12,809.25	

a) The expenditure on Multipay card was noted.

MULTIPAY CARD USAGE

DATE	DESCRIPTION OF EXPENDITURE	EXPENDI TURE AMOUNT	AMOUNT REPAID ON CARD	AMOUNT AVAILABLE ON CARD	PERSON WHO USED CARD
04/02/2025	Union Jack Flag	29.99		£470.01	Derick Moss
04/02/2025	Vital Skills training Fire warden course Sara Circo	18.00		£452.01	SJ Maguire

155	24/01/2025	1st Class Stamp	1.65		£450.36	Tony Hyett
	28/01/2025	Spare set office keys	36.00		£414.36	Tony Hyett
	31/01/2025	Zoom Mthly Fee	15.59		£398.77	DD Unity Bank
	06/02/2025	Cleaning Materials	13.74		£385.03	Tony Hyett
	08/02/2025	Tools for gutter & plant beds	53.50		£331.53	Tony Hyett
	10/02/2025	Lloyds Monthly fee	3.00		£328.53	DD Unity Bank
	24/02/2025	Repaid to Lloyds		171.47	£500.00	DD Unity Bank
156	<u>Capital Works Project Working Group</u> <ul style="list-style-type: none"> a) Cllr Kennedy provided an update regarding discussions with CART. b) It was resolved to provide £2,268 from the CIL funds to CART to finish off works on Burscough towpath, proposed by Cllr Moss and seconded by Cllr Price with a unanimous vote. c) Cllr Kennedy provided an update regarding the possibility of providing a multi-functional unisex toilet within Burscough Village leased from Danfo, costs are in the region £21,000 per annum at today's prices for a minimum 5-year rental agreement RPI linked. 					
157	<u>Street Scene Working Group</u> <ul style="list-style-type: none"> a) The minutes of the Street Scene Working Group dated 25th February 2025. b) It was resolved to agree the quotation from Flourish for the floral displays in Burscough Village area, proposed by Cllr Price and seconded by Cllr Crawford with a unanimous vote. c) It was resolved to accept the quotation from Michael Moore to repaint the five benches within the memorial gardens in Burscough, proposed by Cllr Moss and seconded by Cllr Horsley with a unanimous vote. 					
158	<u>Civic Events Working Group</u> <ul style="list-style-type: none"> a) Cllr Hosley and the Clerk gave an update regarding the VE Day celebrations. Plans were going ahead with an event at Burscough Cricket Club on the 8th May with a firework display, disco and hot pot supper. There will also be an official flag raising at the memorial gardens at 9am on the 8th May. Action: - Cllr Price to organise a poster to advertise the event. Clerk to organise quotations for the hot pot supper, disco, and organise a purchase order for the firework display. 					
	<u>Traffic Issues Working Group</u>					

	<p>a) The minutes of the Traffic Issues Working Group meeting on the 3rd March 2025 were noted.</p>	
159	<p><u>Climate Change Working Group</u></p> <p>a) The minutes of the Climate Change Working Group dated 3rd March 2025 were noted.</p>	
160	<p><u>Miscellaneous Items</u></p> <p>a) The responses from Paul Charleson (WLBC) and Rachel Crompton (LCC) regarding issues raised by residents regarding flooding issues on Liverpool Road South were noted. Action Cllr Crawford and Clerk to respond on behalf of the Town Council.</p> <p>b) The impact of the well-being grant awarded to Burscough Village Primary incorporating all Primary Schools within Burscough and Burscough Priory was noted.</p> <p>c) The correspondence received from Cllr Dowling regarding Bobby Langton Way was noted.</p> <p>d) The correspondence received from Crompton Developments was noted regarding the location of new benches provided by the Town Council on Chancel way was noted.</p> <p>e) The minutes of the Town Council Staff meeting on 4th March 2025 were noted.</p> <p>Meeting closed at 9.04pm</p> <p>The next Town Council meeting will be held on Wednesday 16th April 2025 starting at 7pm at Burscough Town Council Offices, Interchange Building, Station Approach, Burscough L40 0RZ.</p>	