
Burscough Town Council Meeting
To be held on Wednesday 21st May 2025 at The Interchange
Building, Station Approach, Burscough starting after the Annual
Town Council Meeting

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR
ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 21st May 2025

1.	Welcome. (Inform attendees of the fire evacuation procedure)
2.	To receive apologies for absence.
3.	Disclosure of Pecuniary and Non-Pecuniary Interests: - members <i>are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda or brought up at any point in this meeting.</i>
4.	To receive any issues by members of the public present. <i>Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)</i>
5.	To receive comments from County and Borough Councillors. <i>(Max 5 mins per Councillor)</i>
6.	To receive any updates from the Police. a) To note crimes in Burscough March 2025 and crime definitions.
7.	To approve the minutes of the previous Town Council meeting of the 16 th April 2025 and the confidential Town Council meeting of the 16 th April 2025.
8.	<u>Finance</u> a) To note the Town Council's bank accounts for the end of the financial year 2024/2025 are now closed. b) To note the Annual Governance Return (AGAR) and associated papers and files have been presented to the Internal Auditor. c) To note the detail of Community Infrastructure applications received by the Town Council and agree a date / time to discuss outcomes of applications. d) To approve the schedule of payments at the Town Council meeting of the 21 st May 2025 and agree authorisers.

Folio Ref	Inv Date	Payee	Reference	Description	Online/ SO/DD	Amount
26	30/04/2025	Alpha Business Products	86584	Photocopier usage 31/03/2025-04/30/2025	Online	£91.11
27	30/04/2025	Alpha Business Products	86358	Scan Contract 28/04/2025-27/05/2025	Online	£12.00
28	06/05/2025	Yates Playgrounds	INV-2362	SPID Removal and Relocation	Online	£810.00
29	06/05/2025	Thistlethwaite Fencing Contractors	1394	Vegetation clearing + supply/install high V mesh panel fencing with gate and slide bar for padlock	Online	£4,416.00
30	30/04/2025	Peter Hamilton	PHP/B/011/003	Red Cat Lane planning consultancy services	Online	£425.00
31	30/04/2025	Employee Expense Claim	Employee 007	½ mobile telephone Oct – March	Online	£98.10
32	29/04/2025	Lancashire County Council	5201553894	Licence re Festival lighting attachments	Online	£77.00
33	01/05/2025	HMRC	428PH00126651	Tax & NI period ending 30/04/2025	Online	£1,166.53
34	24/04/2025	Shaw Savage	IN00072969	Stamp pad, Elba divider, A4 copier bond white	Online Waste	£87.28
35	15/04/2025	Waste Managed	WM-0001645024	Refuse fortnightly collection re May'25	DD Pd	£61.02
36	04/01/2025	LALC	56144	NALC & LALC subscription	Online	£1,156.49
37	09/04/2025	BT	GP01075839/Q01 718	Quarterly Business bill	Online Pd 17/04/25	£368.87
38	01/04/2025	Peoples' Pension	1-Apr-25	Pension re April 2025	DD Pd 30/04/25	£890.96
39	01/04/2025	Employee 10	Salary Re April 2025	Salary Re April Paid 01/05/2025	SO Pd 01/05/25	£854.01
40	01/04/2025	Employee 7	Salary Re April 2025	Salary Re April Paid 01/05/2025	SO Pd 01/05/25	£2,181.98
41	01/04/2025	Employee 8	Salary Re April 2025	Salary Re April Paid 01/05/2025	SO Pd 01/05/25	£926.44
42	01/05/2025	Employee 9	Salary Re April 2025	Salary Re April Paid 01/05/2025	SO Pd 01/05/25	£279.17
43	25/04/2025	Employee mileage Claim	Employee 009	Mileage claim re Mar/April'25	Online	£25.20
44	08/05/2025	DJ Brian Sewell	08/05/2025	DJ at Cricket Club VE Day Celebrations	Online	£200.00
45	08/05/2025	Pauline Sewell Quality Caterer	08/05/2025	VE Celebrations Hot Pot Supper	Online	£550.00
46	12/05/2025	Yates Playgrounds	INV-2367	Repair Trampoline	Online	£432.00
47	13/05/2025	Npower Business Solutions	IN13174342	Electricity	Online	£107.71
48	25/04/2025	Canal & River Trust	Donation	Donation from CiL funds for towpath repair	Online	£2,268.00
49	23/04/2025	Unity Multipay Card	Multipay Card Feb/Mar	Balance of multipay card Mar/Apr 2025	DD Pd 23/04/25	£79.27
50	12/05/2025	Wave (Anglian Water)	Monthly DD	Monthly payment of water bill (May)	DD Pd 12/05/25	46.80
51	30/04/2025	Unity Bank	Service Charge	Monthly Service Charge April 2025	DD Pd 31/05/25	11.40
				TOTAL		£17,622.34

e) To note expenditure on Multipay card March / April 2025

Date	Description of Expenditure	Expenditure Amount	Amount Repaid to Card	Amount available on Card	Person v Card
10/03/2025	Cleaning Materials & Refreshments	14.74		£485.26	Sara Circo

	25/03/2025	Stationery	2.00		£483.26	Sara Circo	
	31/03/2025	DD Zoom Monthly Payment	15.59		£467.67	DD Unity Bank	
	02/04/2025	Plants & Compost for planter at Interchange Building	43.94		£423.73	Tony Hyett	
	09/04/2025	Lloyds Monthly Fee	3.00		£420.73	DD Unity Bank	
	23/04/2025	Repaid to Lloyds		79.27	£500.00	DD Unity Bank	
9.	<u>Capital Works Projects Meeting</u> a) To note the minutes of the Capital Works Project meeting dated 22 nd April 2025. b) Town Councillors to note our Community Infrastructure Levy applications to WLBC as agreed at the Capital Works Project meeting.						
10	<u>Street Scene Working Group</u> a) Resolve to agree the quotation from Michael Moore to repaint some of the street furniture.						
	<u>Traffic Issues Working Group</u> a) To note the minutes of the Traffic Issues Working Group meeting dated 14 th April 2025.						
11	<u>Miscellaneous Items</u> a) To note the email correspondence from WLBC regarding Bobby Langton Way and the associated area. b) To consider pre planning consultation regarding wireless infrastructure on School House Farm, Tollgate Crescent and agree any comments from the Town Council. c) To note correspondence from WLBC regarding a recent complaint. d) Consider writing to LCC regarding a reduction on the speed limit from national to 30mph on the A59 heading towards Ormskirk due to three recent accidents on the road. e) Receive the land survey report from Dr Watt and consider making a donation to Lancashire wildlife.						
	Date of next Town Council Meeting will be held on Wednesday 18 th June 2025 starting at 7pm at the Interchange Building.						
	Jackie Maguire Clerk to Burscough Town Council 15 th May 2025						

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