

Burscough Town Council Meeting
held on Wednesday 16th April 2025 at Burscough Town Council
Office, Interchange Building, Station Approach, Burscough starting
at 7pm

Present

Cllr B Kennedy Mayor
 Cllr D Moss Deputy Mayor
 Cllr C Dereli
 Cllr N Pollington
 Cllr M Price
 Cllr S Purple
 Jackie Maguire Clerk
 Sheila Gill Deputy Clerk

Minutes

161	<p><u>Welcome</u> The Mayor opened the April meeting with a warm welcome. All attendees were informed of the fire evacuation procedure.</p>
162	<p><u>Apologies</u> Cllr's Bailey, Bradley, Crawford, Horsley and Ouko – were accepted.</p>
163	<p><u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u> Cllr Moss – non-pecuniary item 8a on the agenda – Stanley Club grant payment. Cllr Purple – non-pecuniary item 10b – donation to Lancashire Wildlife on behalf of Dr John Watt.</p>
164	<p><u>To receive any issues raised by members of the public.</u> None were present.</p>
165	<p><u>To receive comments from County and Borough Councillors</u> None were present.</p>
166	<p><u>Police Report</u> a) Town Councillors in attendance noted the Police Surgeries at the Interchange Building on Monday 31st March 2025 7pm until 8:30pm and Friday 11th April 2025 10:30am until 12pm, were well attended.</p>
167	<p><u>Previous Minutes of the Full Town Council meeting held on 19th March 2025</u> Cllrs received a copy of the minutes prior to the meeting. It was resolved that the minutes of the full Town Council meeting dated 19th March</p>

2025 were approved. These were proposed by Cllr Price and seconded by Cllr Purple with a unanimous vote duly signed by the Mayor at the meeting.

168 Finance

- a) **It was resolved to agree payments made to the Stanley Club of £10,000 and Peoples Pensions of £875 paid out of the financial year 2024/2025 added to the payments list since the 16th March 2025, proposed by Cllr Kennedy and seconded by Cllr Purple with a unanimous vote.**
- b) Councillors discussed panel members to make up a panel to judge the CIL grant award scheme. – Cllrs Moss, Kennedy, Pollington and Purple volunteered along with two further residents.
- c) **It was resolved to approve the schedule of payments at the Town Council meeting of the 16th April 2025 proposed by Cllr Pollington and seconded by Cllr Price with a unanimous vote. The authorisers were agreed as Cllr's Price and Moss.**

Folio Ref	Inv Date	Payee	Reference	Description	Online/S O/DD	Amount
01	08/05/2025	Fantastic Fireworks	179396	Burscough Cricket VE Day Display	Online Pd 1/4/25	£4,200.00
02	31/03/2025	Burscough Cricket Club	Venue Hire	Venue Hire for VE Day Celebrations	Online Pd 1/4/25	£150.00
03	26/02/2025	SLCC	MEM253-166-1	Membership Fee	Online	£360.00
04	31/03/2025	Alpha Business Products	85802	Photocopier usage 28/02/2025-31/03/2025	Online	£63.03
05	31/03/2025	Alpha Business Products	85735	Scan Contract 28/03/2025-27/04/2025	Online	£12.00
06	25/03/2025	Mwinnard Landscapes	219	Shelter cleanings Dec-March	Online	£1,685.00
07	25/03/2025	Mwinnard Landscapes	218	Shelter cleanings Aug-Nov	Online	£1,685.00
08	25/03/2025	Mwinnard Landscapes	202	Bench clean, Hedge cut, signs removed, rocksalt	Online	£789.85
09	04/04/2025	Yates Playgrounds	INV-2357	Playground Inspection Mere Ave March 2025	Online	£30.00
10	24/03/2025	Sefton CVS	10096	Internal Audit 2024/25	Online	£93.75
11	05/04/2025	Npower Business Solutions	IN12927677	Electricity charges March 2025	Online	£185.66
12	01/04/2025	Grenke	0000188082/2025	Quarterly fee lease of printer 01/04/25-30/06/25	Online	£159.84
13	26/03/2025	Leaflet Delivery UK	LD1114	Delivery of BTC Newsletter April 2025	Online	£240.00
14	01/04/2025	Scribe	INV-9226	Scribe accounts system Set up &	Online	£1,446.00

				subscription				
15	22/02/2025	Scribe	INV-9087	Scribe Bookings system annual renewal (2025)	Online	£345.60		
16	30/03/2025	Michael Moore	Inv 4312	Redecorating of benches in Memorial Garden	Online	£1,125.00		
17	10/04/2025	Wave (Anglian Water)	Monthly DD	Monthly payment of water bill (April)	DD Pd 10/4/25	£46.80		
18	15/03/2025	Waste Managed	WM-00015892 76	Refuse fortnightly collection re April	DD Pd 28/4/25	50.40		
19	01/04/2025	HMRC	428PH001 26651	Tax & NI period ending 31/03/2025	Online	£939.88		
20	24/03/2025	Unity Multipay Card	Multipay card Feb/Mar	Balance of multipay card Feb/Mar 2025	DD Pd 24/03/2025	£49.85		
21	31/03/2025	Unity Bank	Service Charge	Monthly Service charge March 2025	DD Pd 30/04/25	£11.25		
22	01/04/2025	Employee 10	Salary re March 2025	Salary re March Paid 01/04/2025	SO Pd 01/04/25	£851.70		
23	01/04/2025	Employee 9	Salary re March 2025	Salary re March Paid 01/04/2025	SO Pd 01/04/25	£278.41		
24	01/04/2025	Employee 8	Salary re March 2025	Salary re March Paid 01/04/2025	SO Pd 01/04/25	£933.55		
25	01/04/2025	Employee 7	Salary re March 2025	Salary re March Paid 01/04/2025	SO Pd 01/04/25	£2,129.41		
				TOTAL		£17,862.31		

e) The expenditure on Multipay card was noted.

Date	Description of Expenditure	Expenditure Amount	Amount Repaid to Card	Amount available on Card	Person who used Card
17/02/25	Postage of Gifted Land Docs	£8.35		£491.65	Sara Circo
19/02/25	Purchase Carry Case	£22.91		£468.65	SJ Maguire
28/02/25	Zoom Mthly Fee	£15.59		£453.15	DD Unity Bank
10/03/25	Lloyds Mthly Fee	£ 3.00		£450.15	DD Unity Bank
24/03/25	Repaid to Lloyds		£49.85	£500.00	DD Unity Bank

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Street Scene Working Group

- The minutes of the Street Scene Working Group dated 18th March 2025 and 8th April 2025, were noted.
- It was resolved to agree the quotation from Illumidex to renew the Christmas lighting contract proposed by Cllr Purple and seconded by Cllr Pollington with a unanimous vote.**

	<ul style="list-style-type: none"> c) It was agreed to defer the quotation from Michael Winnard regarding grounds maintenance, planter maintenance, watering and installation to seek further information. d) It was resolved to accept the quotation from Michael Winnard to instal the bunting and roundels in the village to commemorate VE Day on the 8th May 2025, proposed by Cllr Price and seconded by Cllr Dereli with a unanimous vote. e) It was resolved to accept the quotation from Thistlewaite Fencing for new fencing on the gifted land on Moss Lane, proposed Cllr Moss and seconded by Cllr Pollington with a unanimous vote. f) The correspondence received from WLBC regarding devolved litter bin ownership to the Town Council and feedback from the LALC area committee were noted. Action: - Clerk to write to WLBC to ask for more time to organise a new system to empty litter bins identified
170	<p><u>Climate Change Working Group</u></p> <ul style="list-style-type: none"> a) The minutes of the Climate Change Working Group dated 1st April 2025 were noted. b) It was noted that Dr John Watt had conducted a survey of soil condition and to provide details of species of plant / trees most suitable for the soil conditions, it was agreed to defer until the next meeting once the report had been circulated.
171	<p><u>Miscellaneous Items</u></p> <ul style="list-style-type: none"> a) The responses from Department for Environment, food and Rural Affairs regarding the Alt Pumping station at Crossen's were noted. b) It was resolved to agree for Cllr Purple to act as an additional key holder as required, proposed Cllr Kennedy and seconded by Cllr Moss with a unanimous vote. c) The Royal British Legion Lathom and Burscough Newsletter along with dates for the diary was noted. d) The minutes of the Town Council Staff meeting on 8th April 2025 were noted. <p>Meeting closed at 8:48pm</p> <p>All Councillors were encouraged to attend the forthcoming events commemorating VE Day, Thursday 8th May 2025 at the Cenotaph at 8:45am to watch the raising of the flag and Firework Display at the Cricket Club from 7:30, fireworks at 9:30/45pm.</p> <p>The next Town Council meeting will be held on Wednesday 21st May 2025 and will include the Annual Town Council meeting and will start at 6:30pm at</p>

	Burscough Town Council Offices, Interchange Building, Station Approach, Burscough L40 0RZ.	
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