
Burscough Town Council Meeting
To be held on Wednesday 18th June 2025 at The Interchange
Building, Station Approach, Burscough starting after the Annual
Town Council Meeting

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR
ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 18th June 2025

1.	Welcome. (Inform attendees of the fire evacuation procedure)
2.	To receive apologies for absence.
3.	Disclosure of Pecuniary and Non-Pecuniary Interests: - members <i>are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda or brought up at any point in this meeting.</i>
4.	Receive an update on Bobby Langton Way from Mr Neil Eccles (Director of Planning, Economy and Wellbeing) – WLBC <ul style="list-style-type: none">• Clarify works needed to be completed to re-open Bobby Langton Way.• Discuss car parking in the area.• Feedback regarding recent letter regarding national speed limit on High Lane, leaving Burscough from Booths roundabout.
5.	To receive any issues by members of the public present. <i>Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)</i>
6.	To receive comments from County and Borough Councillors. <i>(Max 5 mins per Councillor)</i>
7.	To receive any updates from the Police. <ul style="list-style-type: none">a) Crime rates in Burscough April 2025.b) To note the 'Our News' Neighbourhood Watch.
8.	To approve the minutes of the previous Annual Town Council meeting and Town Council meeting of the 21 st May 2025.
9.	<u>Finance</u> <ul style="list-style-type: none">a) To note the minutes of the Finance Working Group meeting of 10th June 2025.b) Resolve to accept the budget figures for the end of the financial year 2024/2025.c) Resolve to accept the budget figures for Community Infrastructure Levy for the end of the financial year 2024/2025.d) Resolve to agree and accept the AGAR after the Internal Audit for the financial year of 2024/2025.e) To approve the schedule of payments at the Town Council meeting of the 18th June 2025 and agree authorisers.

Ref	Inv Date	Payee	Reference	Description	Online/S O/DD	Amount
52	19/05/2025	Pam Greaves	Expenses Claim	Paid to Pam re Plants for herb garden ref 0110	On Line Pd 22/05/2025	£ 10.00
53	30/05/2025	TIDE Cleaning Services	BTC-March 25	External windows on Interchange building	On Line Pd 22/05/2025	£ 55.00
54	16/05/2025	Zurich Municipal	INV 544536723	Annual Insurance 01/06/2025-31/05/2026	On Line Pd 03/06/2025	£ 3,493.04
55	23/05/2025	Unity Multipay card	Multipay card April/May	Balance of multipay card April/May 2025	DD Pd 23/05/2025	£ 360.43
56	03/06/2025	Les Kirk Clocks	BPC9	Annual maintenance & service visit of Village Clock	On Line	£ 300.00
57	15/05/2025	Waste Managed	WM-0001696963	Refuse fortnightly collection re June'25	DD pd 28/05/25	£ 61.02
58	01/06/2025	HMRC	428PH00126651	Tax & NI period ending in 31/05/2025	On Line	£1,166.53
59	01/06/2025	Peoples's Pension	01/06/2025	Pension re May 2025	DD pd 30/05/2025	£ 890.96
60	01/06/2025	Employee 8	Salary re May 2025	Salary re May paid 01/06/2025	SO pd 01/06/2025	£ 926.44
61	01/06/2025	Employee 7	Salary re May 2025	Salary re May paid 01/06/2025	SO pd 01/06/2025	£2,181.98
62	01/06/2025	Employee 10	Salary re May 2025	Salary re May paid 01/06/2025	SO pd 01/06/2025	£ 854.01
63	01/06/2025	Employee 9	Salary re May 2025	Salary re May paid 01/06.2025	SO pd 01/06/2025	£ 279.17
64	31/05/2025	Alpha Business Products	86983	Scan Contract 28/05/2025-27/06/2025	On Line	£ 12.00
65	31/05/2025	Alpha Business Products	87462	Photocopier usage 30/04/2025-31/05/2025	On Line	£ 78.96
66	10/06/2025	TIDE Cleaning Services	BTC-June 25	External windows on Interchange building	On Line	£ 55.00
67	02/06/2025	Employee 9	Mileage expenses	Mileage claim re Apr-May'25	On Line	£ 28.80
68	10/06/2025	Wave (Anglian Water)	Monthly DD	Monthly payment of water bill (June)	DD Pd 10/06/2025	£ 46.80
69	09/06/2025	OPSTA	Annual Subs	Annual Membership	On Line	£ 10.00

		25			Fees 2025			
10					TOTAL		£10,810.14	
11	<u>Newsletter and Publicity Working Group</u> a) To note the minutes of the Newsletter and Publicity Working Group meeting dated 5 th June 2025.							
12	<u>Traffic and Transport</u> a) To note the minutes of the Traffic and Transport working group dated 9 th June 2025.							
13	<u>Street Scene Working Group</u> a) To note the minutes of the Street Scene working group dated 12 th June 2025. b) Consider asking LCC for a weight restriction on Chancel Way following damage to manhole covers and biscuits. c) Consider a resolution to upgrade the defibrillator machine within the Purley Pizza kiosk to include pads for use on a child.							
14	<u>Gifted Land Moss Lane</u> a) Note correspondence from Ian Wright – Community Engagement Officer LCC. b) Consider a meeting to further discuss grant option with our gifted land being eligible.							
15	<u>LCC Consultation Victoria Street</u> a) Consider comments from the Town Council regarding consultation revoke on street parking and prohibit and restrict waiting time.							
	<u>Miscellaneous Items</u> a) To note Burscough Town Council Staff meeting minutes dated 20 th May 2025. b) To note the Personnel Working Group minutes of 4 th June 2025. c) To note the resignation of Town Councillor Mr Ezra Ouko.							
	Date of next Town Council Meeting will be held on Wednesday 16 th July 2025 starting at 7pm at the Interchange Building.							
	Jackie Maguire Clerk to Burscough Town Council 12 th June 2025							

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