

# Burscough Town Council Meeting

## To be held on Wednesday 20<sup>th</sup> August 2025 at The Interchange Building, Station Approach, Burscough starting at 7pm

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

### Agenda

*You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 20<sup>th</sup> August 2025*

1. Welcome.  
(Inform attendees of the fire evacuation procedure)
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - members *are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda or brought up at any point in this meeting.*
4. To receive any issues by members of the public present.  
*Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)*
5. To receive comments from County and Borough Councillors. *(Max 5 mins per Councillor)*
6. To receive any updates from the Police.
  - a) To note the 'Our News' Neighbourhood Watch August 2025 edition.
  - b) To note the 'In the Know' article regarding e-bikes and Cllr Price's report to the Neighbourhood policing team and responses.
7. To approve the minutes of the previous Town Council meeting of the 16<sup>th</sup> July 2025.
8. Finance
  - a) To note the minutes of the Finance Working Group meeting of 31<sup>st</sup> July 2025.
  - b) To resolve to provide £1,000 to The Litter Pickers from the grant funding budget.
  - c) To note that the excise of public rights was completed on the 1<sup>st</sup> August 2025, with no requests for further information.
  - d) To note the external auditors requested our internal auditor to complete section 0 within the Annual Governance Return with a covering letter of confirmation.
  - e) To approve the schedule of payments at the Town Council meeting of the 20<sup>th</sup> August 2025 and agree authorisers.

Folio Ref	Inv Date	Payee	Reference	Description	Online/SO/DD	Amount
88	09/07/25	BT Business	GP0107 5839/Q018MP	Qtrly broadband/iCloud bill	onLine Pd 7/8/25	367.78
89	11/08/25	Wave (Anglian Water)	Monthly DD	Monthly payment of water bill (Aug'25)	DD Pd 11/08/25	46.80
90	01/08/2025	Employee 07	Salary re July 2025	Salary re July'25 paid 01/08/2025	SO Pd 01/08/25	2,181.98

91	01/08/2025	Employee 08	Salary re July 2025	Salary re July'25 paid 01/08/2025	SO Pd 01/08/25	926.24
92	01/08/2025	Employee 09	Salary re July 2025	Salary re July'25 paid 01/08/2025	SO Pd 01/08/25	279.17
93	01/08/2025	Employee 11	Salary re July 2025	Salary re July'25 paid 01/08/2025	SO Pd 01/08/25	267.04
94	31/07/2025	Unity Bank	Service Charge	Monthly Service Charge June 2025	DD Pd 31/07/25	9.15
95	01/08/2025	People's Pension	01/08/25	Pension re July'25	DD Pd 29/07/25	725.06
96	15/07/2025	Waste Managed	WM-0001809922	Refuse fortnightly collection August 2025	DD Pd 28/07/25	61.02
97	23/07/2025	Unity Multipay Card	Multipay card Jun/Jul	Balance of multipay card June/July 2025	DD Pd 23/07/25	71.92
98	10/07/2025	Yates Playgrounds	INV-2382	Playground Inspection Mere Ave July 2025	On Line	30.00
99	30/06/2025	Alpha Business Products	88023	Photocopier usage 31/05/2025-30/06/2025	On Line	106.61
100	30/06/2025	Alpha Business Products	88367	Scan Contract 28/07/25-27/08/25	On Line	12.00
101	01/08/2025	HMRC	428PH001266 51	Tax & NI period ending 05/08/2025	On Line	1,160.09
102	07/07/2025	Flourish	INV 010122	Supply Floral displays around Village	On Line	7,050.26
103	30/07/2025	WaringCollins	INV-1023	Producing Artwork & Printing Newsletter issue 58	On Line	1,042.00
104	07/08/2025	Mwinnard Landscapes	Inv- 223	Apr-Jul'25 shelters cleaned & ad hoc duties	On Line	1,585.00
105	07/08/2025	Mwinnard Landscapes	Inv- 224	June'25 watering of planters	On Line	2,119.00
106	07/08/2025	Mwinnard Landscapes	Inv- 225	July'25 watering of planters	On Line	2,296.00
107	07/08/2025	Mwinnard Landscapes	Inv- 226	Hanging Bunting & signs VJ day/Ad Hoc duties	On Line	665.00
108	17/07/2025	Community Farm	Cil grant	Clean drinking water to site	On Line pd 25/07/25	17,550.00
109	17/07/2025	Outreach Trust	Cil grant	Refurbish vacant premises	On Line pd 25/07/25	26,000.00
110	17/07/2025	Village Primary School	Cil grant	Community sports zone	On Line pd 25/07/25	20,000.00
111	17/07/2025	Latham and Burscough Old Peoples Club	Cil grant	Refurbish toilet facilities	On Line pd 25/07/25	23,850.00
112	17/07/2025	Methodist Church	Cil grant	New level access route to the school	On Line pd 25/07/25	21,238.00
113	17/07/2025	Nifty Fifties	Cil grant	Specialised equipment	On Line pd 25/07/25	550.00
114	17/07/2025	Stanley Club	Cil grant	Redecorate main function room and balcony	On Line pd 25/07/25	15,000.00
115	17/07/2025	St. John's Scout Group	Cil grant	Replacement Table tennis tables	On Line pd 25/07/25	2,113.00
116	17/07/2025	St John the Baptist Church	Cil grant	Provision and erection of new notice boards	On Line pd 25/07/25	1,398.51
117	08/08/2025	North West Linux	Inv-14470	Resolve issue with OneDrive	online	42.00
118	08/08/2025	Leaflet Delivery	Inv-LD1194	Newsletter delivery	online	240.00
					Total	148,983.63

f) To note the July payments on the multi pay card.

			Expenditure Amount	Amount Repaid to Card	Amount available on Card	Person who used Card		
	Date	Description of Expenditure						
	13/06/2025	Hand pump (weed killer)	12.00		488.00	Tony Hyett		
	12/06/2025	Flowers & Card Sara leaving	17.00		471.00	Jackie Maguire		
	13/06/2025	Postage of application form for admin post	3.15		467.85	Tony Hyett		
	19/06/2025	VJ Day Flags	19.98		447.87	Cllr Derick Moss		
	30/06/2025	DD Zoom Monthly Payment	16.79		431.08	DD Unity Bank		
	09/07/2025	Multipay card monthly fee	3.00		428.08			
	23/07/2025	Repaid to Lloyds		71.92	500.00			
9.	<u>Street Scene Working Group</u> a) To note the minutes of the Street Scene working group dated 12 <sup>th</sup> June 2025. b) To note Cllr Price's report to PROW regarding FP 0818109 and note the responses. c) To resolve to accept the quotations from Michael Winnard for grounds maintenance work.							
10	<u>Newsletter and Publicity Working Group</u> a) To note the Newsletter publication Summer 58 was delivered to the community from the 1 <sup>st</sup> August 2025.							
11	<u>Canal and River Trust (CRT)</u> a) To note the email correspondence from CRT regarding updates to the tow path and associated canal bank.  <i>Please note after this meeting there will be a confidential meeting of the Town Council when members of the public will be excluded.</i>  Date of next Town Council Meeting will be held on Wednesday 17 <sup>th</sup> September 2025 starting at 7pm at the Interchange Building.  Jackie Maguire Clerk to Burscough Town Council 14 <sup>th</sup> August 2025							







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