

Burscough Town Council Meeting

held on Wednesday 20th August 2025 at Burscough Town Council Office, Interchange Building, Station Approach, Burscough starting at 7pm

Present

Cllr D Moss Mayor
 Cllr B Kennedy Deputy Mayor
 Cllr S Bradley
 Cllr J Horsley
 Cllr N Pollington
 Cllr M Price
 Cllr S Purple
 Cllr R Wilson
 Mrs J Maguire Clerk
 Mrs S Gill Deputy Clerk/RFO
 Mrs L Pilkington

Minutes

46.	Welcome The Mayor opened the August meeting with a warm welcome, to everyone present which included members of the public and Borough Councillors, thanking them for their attendance. All attendees were informed of the fire evacuation procedure.
47.	Apologies Cllr's Bailey, Crawford and Dereli were accepted.
48.	Disclosure of Pecuniary Interest and Non-Pecuniary Interest Cllr Wilson – non-pecuniary item 8b on the agenda.
49.	To receive any issues by members of the public present. <i>Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)</i> Mrs Huyton attended the meeting and made the following comments: - <ul style="list-style-type: none"> • She raised concern regarding the mini roundabout at Station approach; she felt that the markings needed to be refreshed. Cllr Price at this point in the meeting reported the issue to 'Love Clean Streets' (LCC) via the app. • It was also noted that there were issues with parking on the pavement by the disused toilet facilities and double parking at the wharf. It was agreed this point would be deferred to the Traffic and Transport working group meeting for further consideration. • It was also noted that bags of rubbish were being left outside the old Jack Parkers cycle shop, Councillors suggested this maybe due to the recent problems WLBC had encountered with some of the bin lorries, it was agreed this point would be deferred to the next Street Scene working group meeting for further consideration. Mr Hardisty emailed the Town Clerk regarding the NHS public consultation, he requested that the Town Council ask for a public meeting to be organised in Burscough, as surrounding area's all have public meetings organised. Action: - Clerk to contact the NHS and ask for a public meeting.

50	<p>To receive comments from County and Borough Councillors. (Max 5 mins per Councillor)</p> <p>Cllr Hesketh made the following points: -</p> <ul style="list-style-type: none"> Ashley Dalton MP had been approached regarding consultations, for a public meeting regarding future proposals for A&E in Southport and Ormskirk and is currently dealing with the matter. <p>Cllr Pope made the following points: -</p> <ul style="list-style-type: none"> It was noted that the whole of the council supports a full 24 hour A&E at Southport and Ormskirk. Top Locks residents have been in touch regarding some of the properties in the conservation area being let out as airbnb's, there have been a few recent incidents of which the residents are unhappy with. They have written to Ashley Dalton MP and Mr Charlson at WLBC about their concerns and are awaiting responses. Cllr Pope to forward email to the Clerk for information to be circulated to Councillors. The Methodist Church has put in a planning application, which we should hit our Planning and Footpaths Committee at the beginning of September. The recycling bin collections started again on Thursday 14th August 2025. 																										
51	<p>To receive any updates from the Police.</p> <p>a) The 'Our News' Neighbourhood Watch for August was noted.</p> <p>b) It was noted that Cllr Price had reported e-bikes to the neighbourhood policing team and responses were noted.</p>																										
52	<p>To approve the minutes of the previous Town Council meeting of the 16th July 2025.</p> <p>Councillors received a copy of the minutes prior to the meeting. It was resolved that the minutes of the full Town Council meeting dated 16th July 2025 were approved. These were proposed by Cllr Pollington and seconded by Cllr Kennedy with a unanimous vote, duly signed by the Mayor at the meeting.</p>																										
53	<p>Finance</p> <p>a) The minutes of the Finance Working Group meeting of 31st July 2025 were noted.</p> <p>b) It was resolved to provide £1,000 to the Litter Pickers from the grant funding budget, providing the group could supply a list of costs for the items requested in their application. Action: - Deputy Clerk. Proposed by Cllr Pollington and seconded by Cllr Purple with a unanimous vote.</p> <p>c) It was noted that the excise of public rights was completed on the 1st August 2025, with no requests for further information.</p> <p>d) It was noted that the external auditors had raised a point with the internal auditors regarding a point on the Annual Governance Return, which was not completed. This has been provided with no further questions from the external auditors.</p> <p>e) It was resolved to approve the schedule of payments at the Town Council meeting of the 20th August 2025 proposed by Cllr Horsley and seconded by Cllr Kennedy with a unanimous vote. The authorisers were agreed as Cllr's Moss and Price.</p> <table border="1"> <thead> <tr> <th>Folio Ref</th><th>Inv Date</th><th>Payee</th><th>Reference</th><th>Description</th><th>Online/SO/DD</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>88</td><td>09/07/25</td><td>BT Business</td><td>GP0107 5839/Q018MP</td><td>Qtrly broadband/iCloud bill</td><td>onLine Pd 7/8/25</td><td>367.78</td></tr> <tr> <td>89</td><td>11/08/25</td><td>Wave (Anglian Water)</td><td>Monthly DD</td><td>Monthly payment of water bill (Aug'25)</td><td>DD Pd 11/08/25</td><td>46.80</td></tr> </tbody> </table>						Folio Ref	Inv Date	Payee	Reference	Description	Online/SO/DD	Amount	88	09/07/25	BT Business	GP0107 5839/Q018MP	Qtrly broadband/iCloud bill	onLine Pd 7/8/25	367.78	89	11/08/25	Wave (Anglian Water)	Monthly DD	Monthly payment of water bill (Aug'25)	DD Pd 11/08/25	46.80
Folio Ref	Inv Date	Payee	Reference	Description	Online/SO/DD	Amount																					
88	09/07/25	BT Business	GP0107 5839/Q018MP	Qtrly broadband/iCloud bill	onLine Pd 7/8/25	367.78																					
89	11/08/25	Wave (Anglian Water)	Monthly DD	Monthly payment of water bill (Aug'25)	DD Pd 11/08/25	46.80																					

90	01/08/2025	Employee 07	Salary re July 2025	Salary re July'25 paid 01/08/2025	SO Pd 01/08/25	2,181.98
91	01/08/2025	Employee 08	Salary re July 2025	Salary re July'25 paid 01/08/2025	SO Pd 01/08/25	926.24
92	01/08/2025	Employee 09	Salary re July 2025	Salary re July'25 paid 01/08/2025	SO Pd 01/08/25	279.17
93	01/08/2025	Employee 11	Salary re July 2025	Salary re July'25 paid 01/08/2025	SO Pd 01/08/25	267.04
94	31/07/2025	Unity Bank	Service Charge	Monthly Service Charge June 2025	DD Pd 31/07/25	9.15
95	01/08/2025	People's Pension	01/08/25	Pension re July'25	DD Pd 29/07/25	725.06
96	15/07/2025	Waste Managed	WM-0001809922	Refuse fortnightly collection August 2025	DD Pd 28/07/25	61.02
97	23/07/2025	Unity Multipay Card	Multipay card Jun/Jul	Balance of multipay card June/July 2025	DD Pd 23/07/25	71.92
98	10/07/2025	Yates Playgrounds	INV-2382	Playground Inspection Mere Ave July 2025	On Line	30.00
99	30/06/2025	Alpha Business Products	88023	Photocopier usage 31/05/2025-30/06/2025	On Line	106.61
100	30/06/2025	Alpha Business Products	88367	Scan Contract 28/07/25-27/08/25	On Line	12.00
101	01/08/2025	HMRC	428PH001266 51	Tax & NI period ending 05/08/2025	On Line	1,160.09
102	07/07/2025	Flourish	INV 010122	Supply Floral displays around Village	On Line	7,050.26
103	30/07/2025	WaringCollins	INV-1023	Producing Artwork & Printing Newsletter issue 58	On Line	1,042.00
104	07/08/2025	Mwinnard Landscapes	Inv- 223	Apr-Jul'25 shelters cleaned & ad hoc duties	On Line	1,585.00
105	07/08/2025	Mwinnard Landscapes	Inv- 224	June'25 watering of planters	On Line	2,119.00
106	07/08/2025	Mwinnard Landscapes	Inv- 225	July'25 watering of planters	On Line	2,296.00
107	07/08/2025	Mwinnard Landscapes	Inv- 226	Hanging Bunting & signs VJ day/Ad Hoc duties	On Line	665.00
108	17/07/2025	Community Farm	Cil grant	Clean drinking water to site	On Line pd 25/07/25	17,550.00
109	17/07/2025	Outreach Trust	Cil grant	Refurbish vacant premises	On Line pd 25/07/25	26,000.00
110	17/07/2025	Village Primary School	Cil grant	Community sports zone	On Line pd 25/07/25	20,000.00
111	17/07/2025	Latham and Burscough Old Peoples Club	Cil grant	Refurbish toilet facilities	On Line pd 25/07/25	23,850.00
112	17/07/2025	Methodist Church	Cil grant	New level access route to the school	On Line pd 25/07/25	21,238.00
113	17/07/2025	Nifty Fifties	Cil grant	Specialised equipment	On Line pd 25/07/25	550.00
114	17/07/2025	Stanley Club	Cil grant	Redecorate main function room and balcony	On Line pd 25/07/25	15,000.00
115	17/07/2025	St. John's Scout Group	Grant Scheme	Replacement Table tennis tables	On Line pd 25/07/25	2,113.00
116	17/07/2025	St John the Baptist Church	Grant Scheme	Provision and erection of new notice boards	On Line pd 25/07/25	1,398.51
117	08/08/2025	North West Linux	Inv-14470	Resolve issue with OneDrive	online	42.00
118	08/08/2025	Leaflet Delivery	Inv-LD1194	Newsletter delivery	online	240.00
					Total	148,983.63

f) The July payments on the multi pay card were noted.

Date	Description of Expenditure	Expenditure Amount	Amount Repaid to Card	Amount available on Card	Person who used Card
13/06/2025	Hand pump (weed killer)	12.00		488.00	Tony Hyett
12/06/2025	Flowers & Card Sara leaving	17.00		471.00	Jackie Maguire
13/06/2025	Postage of application form for admin post	3.15		467.85	Tony Hyett
19/06/2025	VJ Day Flags	19.98		447.87	Cllr Derick Moss
30/06/2025	DD Zoom Monthly Payment	16.79		431.08	DD Unity Bank
09/07/2025	Multipay card monthly fee	3.00		428.08	
23/07/2025	Repaid to Lloyds		71.92	500.00	

54

Street Scene Working Group

- a) The minutes of the Street Scene working group dated 12th August 2025 were noted.
- b) Cllr Price's report to PROW regarding footpath FP0818109 and responses were noted.
- c) **It was resolved to accept Michael Winnards quotation to clear Mill Lane, School Lane and Higgins Lane subject to clarification of the area, proposed by Cllr Wilson and seconded by Cllr Purple with a unanimous vote.**

55

Newsletter and Publicity Working Group

- a) It was noted that the Newsletter Summer 58 publication was delivered to the community starting on the 1st August, electronic copies are also available on the facebook page and website.

56

Canal and River Trust (CRT)

- a) The email correspondence and photographs regarding updates to the tow path and associated canal bank areas were noted.

Date of next Town Council Meeting will be held on Wednesday 17th September 2025 starting at 7pm in the Interchange Building.

Meeting Closed 8.17pm

--	--	--